



APPLICATION FORM FOR SETTING UP UNITS UNDER STPI

I.	Location of the STP			
	Name of the Undertaking/Applicant			
	Name and Address of the Promoter			
	In case of a New Undertaking,(BLOCK LETTERS)			
	Full Address			
	Telephone		Fax No.	
	E-Mail			
	Telex No.			
II.	Status of the Promoter/Industrial Undertaking			
	1. Central Government Undertaking			
	2. State Government Undertaking			
	3. State Industrial Development Investment Corporation			
	4. Cooperative Undertaking			
	5. Joint Sector Undertaking			
	6. Assisted Sector Undertaking			
	7. Private Sector Undertaking			
	8. Individual Promoter/Partner			
III.	Brief Background of the Applicant(s)			
IV.	A. Indicate whether this proposal is for:			
	1. Establishment of a New Undertaking			

2. Expansion of existing STP Unit	
3. Conversion of an existing Software Unit to STP Unit	
B. If the investment is proposed to be Undertaken by a new undertaking, Indicate Proprietors, partners or Board of Directors With full details of their addresses & Occupation.	
C. Details of Capital Structure viz., capital to be realized by members share Participation the state or Central government and by others	by

**V. Capital Structure for proposed company
(In the case of companies registered under the Indian Companies Act,1956)**

EQUITY		EXISTING		PROPOSED	
☞	Authorized Capital				
☞	Subscribed Capital				
☞	Paid – Up Capital				
Pattern Of Share Holding IN THE PAID UP CAPITAL		Amount	% Age	Amount	% Age
(a).	Foreign Holding				
	(i). Direct Participation				
	(ii). Indirect Participation				
	(iii). Total (i+ ii)				
(b).	Non-resident Indian/Company/Individual Holding				
	(i). Repatriable				
	(ii). Non-Repatriable				
(c).	Resident Holding				
(d).	Total equity (a+b+c)				
(e).	Commercial borrowings				
	☞ External				
	☞ Internal				
(f).	Any other source (please Specify)				
	Total Investment				

VI	Proposed Annual Capacity of Software Development Export (Rs.In lacs)	Year					Total
		1 st	2 nd	3 rd	4 th	5 th	
VII	Requirement of Capital Goods	Year					Total
		1 st	2 nd	3 rd	4 th	5 th	

	IMPORTED						
	(a). Items of CG to be imported including software						
	(b). Capacity						
	(c). Quantity						
	(d). CIF value (Rs.Lacs)						
	INDIGENOUS						
	(a). Items of CG to be procured						
	(b). Capacity						
	(c). Quantity						
	(d). Total value (Rs.Lacs)						
	Note: In case of second hand CG imports, year of manufacture and its residual life supported by the Chartered Engineer's Certificate may be furnished.						
VIII	WAGE BILL (Rs. Lacs)	Year					Total
		1st	2nd	3rd	4th	5th	
IX	Indicate Requirement of Fixed Assets in the Following Form						
	Fixed Assets	EXISTING			PROPOSED		
	(a). Land						
	(b). Building						
	(c). Equipment						
	☞ Indigenous						
	☞ Imported						
X.	Is any foreign collaboration (whether Financial Technical Marketing or Consultancy) envisaged? If so, please fill up separate FC Application in the prescribed form and give the following details:-						
	(a). Name of the Foreign Collaborator						
	(b). Full Addresses				Pin code		
	(c). Telephone				(d). Fax No		
	(e). E-Mail						

	(f). Telex No.	
	(g). Country	

	(h). Amount of Foreign Investment	
	(i). Brief background of the Foreign Collaborator	
	(j). Nature of Foreign Collaborator	
	(k). Terms & conditions of the foreign collaboration	
	(l). Proposed duration of agreement for which royalty payment will be restricted	

XI.	Foreign Exchange Earnings (in first 5 years)	Value in Rs.Lacs					Total	5Years
		Year						
		1st	2nd	3rd	4th	5th	INR	US \$
	(i). Foreign Equity							
	(ii). Borrowing from parent/collaborator company							
	(iii). Commercial borrowing (external)							
	(iv). Any other funds (give details)							
	(v). Export Earnings (A)							
	TOTAL							
XI	Foreign Exchange Outflow (in first 5 years)	Value in Rs.Lacs					Total	5Years
		Year						
		1st	2nd	3rd	4th	5th	INR	US \$
	(i). Import of CG							
	(ii). Import of raw material and Components							

	(iii). Import of Spares and Consumable							
	(iv). Repatriation of dividends and profits to Foreign Collaborators							
	(v). Royalty							

	(vi). Lump sum knowhow fee							
	(vii). Design and Drawing fee							
	(viii). Payment of training of Indian Technicians abroad							
	(ix). Payment to Foreign Technicians							
	(x). Commission on exports etc.,							
	(xi). Foreign Travel							
	(xii). Amount of interest to be paid on External Commercial borrowings/deferred payment credit (specify details)							
	(xiii). Any other payments (specify details)							
	Total (ii) to (xiii) (B)							
	Net Foreign Exchange Earnings (A-B)							
XII	EXPORT OBLIGATION							

	a). Managerial							
	b). Supervisory							
	i). Technical							
	ii). Non-Technical							
	c). Clerical							
	d). Labour-Skilled							
	-Semi-Skilled							
	-Unskilled							
	e). Other categories, if any							
	Total							
XIV	AREA OF EXPERTISE							
	a). System Software Development							
	b). System Software Conversion							
	c). Design and implementation of management information system and decision support system							
	d). Financial control and accounting system							
	e). Production management and Inventory Control							
	f). Project feasibility studies and project monitoring systems							
	g). Microprocessor based software							
	h). Communication software							
	i). CAD/CAM/CIM/FEA							
	j). Expert system							
	k). Back office/Remote Data Entry							
	l). Application Re-Engineering							
	m). Any others, please specify: e-learning, school education curriculum and management software, professional development software, network management tools, desktop productivity applications, provision of IT enabled services to education.							
XV	COMMUNICATION REQUIREMENT							

	a). Point to point leased lines:	
	b). Packed switched service (X.25)	
	c). Dial-up (TCP/IP Service)	
	d). Specify, if any CABLE CONNECTION	
XVI	Space requirement/Built-up land	
XVII	Requirement of any other facility	
XVIII	Establishment time required for commencement of development/export from the date of issue of permission.	
XIX	Whether the applicant/party has submitted any other application(s) for Letter(s) of Intent/Permission is/are pending, if so, the details thereof including the items of manufacture, proposed capacity, location and investment	
XX	Whether the applicant has been issued any industrial license of LOI so far under 100% EOU/EPZ scheme under Normal Industrial Licensing scheme for DTA. If so, full particulars of each LOI/Industrial License/Permission Letter issued to him with reference number, date of issue items of manufacture and progress of implementation of each such LOI/IL/Permission Letter. EPZ-Export Processing Zone	
XXI	a). Indicate whether the applicant or the undertaking or any of the Partner/Director of the undertaking who is a Partner/Director of another company or its associate concerns, have been penalized/warned for violation of 11C regulation or custom regulations.	
	b). If answer to part (a) is an affirmative, then give details	
XXII	a). Indicate whether the applicant or the undertaking or any of the Partner/Director who is also a Partner/Director of any other company or its associate concern have been debarred or placed in abeyance from getting any License/letter.	

	b). Indicate whether the applicant or the undertaking or any of the Partner/Director who is also a Partner/Director of any other company or its associate concern have been issued notice by the Government of India, or LOI/Permission Letter	
	c). If reply to part (a) and (b) is in affirmative, then give details.	
<p style="text-align: center;">UNDERTAKING</p> <p><i>I/We hereby undertake that:</i></p> <ol style="list-style-type: none"> 1. To fulfill the export obligation as per the Export/Import Policy in force 2. The Capital equipment (hardware/software) required for software development, imported by us would be used for production of computer software for 100% export in STP Scheme. 3. The unit is amenable to bonding by Customs; 4. That I/We will abide by other conditions, which may be stipulated by the Department of Electronics, Government of India. 5. I/We hereby declare that above statements are true and correct to the best of my/our knowledge and belief. I/We fully understand that any Letter of Intent/Permission Letter granted to me/us on the basis of the statement furnished is liable to cancellation or being made ineffective, in addition to any other penalty that the Government may impose or any other action that may be taken having regard to the circumstances of the case, if it is found that any of the statements or facts therein are incorrect or false. 		
Place: Date: Official Seal/Stamp:	<p style="text-align: center;">Signature of the Applicant</p> <p style="text-align: center;">Name in Block Letters</p> <p style="text-align: center;">Designation</p> <p style="text-align: center;">Full Official Address</p> <p style="text-align: center;">Tel. No</p> <p style="text-align: center;">E-mail Address</p> <p style="text-align: center;">Full Residential Address with Telephone No.</p>	

Note: Wherever the information desirous is to be attached in annexure.

APPLICATION FOR GRANT/RENEWAL OF LICENSE

For Private Bonded Warehouse (U/s 58 & 65 of the Customs Act, 1962)

1. Particulars of License
- (i). For an individual or incorporated
 - (a). Name:
 - (b). Address:
 - (c). Nature of Business:
 - (ii). For a firm
 - (a). Name: M/s.
 - (b). Business Address:
 - (c). Nature of business and the following particulars
in respect of each person having any proprietary
interest in the firm:
 - (i). Nature of Business: 100% EOU,
Computer Software
 - (ii). Name:
 - (iii). Address:
 - (iv). Description:

2. Description of goods to be : As per attested list of Plant & Machinery by
STP. 3. Whether any goods other than those belonging to the licensee for which
he is an agent are intended to be warehoused. :

4. Particulars of maximum stock intended to be held in the warehouse any one time.

- (a). Name of Package:
- (b). Value :
- (c). Duty (at rates in
force at the time
of application) :

Note: In case of spirit intended for denaturation, this should be separately specified.

5. Particulars of maximum stock actually held at any one time under the expiring license
(for use in case of renewals only)

- (a). Date :
- (b). No. Of packages :
- (c). Value :
- (d). Duty :

6. Particulars of any change in proprietorship of the firm since date of last renewal (to be filled in only by firms applying for renewals) : 7. Particulars of premises to be licensed

(a). Name and address of Owner :

(b). Place at which situated :

(c). Dimensions (in metres)

- i). Length
- ii). Breadth
- iii). Height

(d). Distance from customs House

(Office of Assistant Collector,
Mumbai)

: Approx. Kms.

Note: If more than one godown is to be licensed, separate particulars should be given for each, if necessary, on a separate sheet.

8. Name and address of Banker:

or other persons to whom

reference may be made

regarding financial status of the licensee.

:

I/we declare that the above particulars to be true and apply for grant/renewal of license under Section 58 of the Customs Act, 1962 in accordance therewith.

Place:

Date:

Signature of Applicant(s)

STP Service charges:

SI No	Service charges based on Export Turnover for the year (INR)	Annual Service Charges (INR)	GST@18%*	Total Amount(INR)
1	Up to 25 Lakhs	8,000	1,440	9,440
2	Above 25 lakhs & upto 50 lakhs	16,000	2,880	18,880
3	Above 50 lakhs & upto 3 Crores	55,000	9,900	64,900
4	Above 3 Crores & upto 10 Crores	1,10,000	19,800	1,29,800
5	Above 10 Crores & upto 25 Crores	2,25,000	40,500	2,65,500
6	Above 25 Crores & upto 50 Crores	2,50,000	45,000	2,95,000
7	Above 50 Crores & upto 100 Crores	3,50,000	63,000	4,13,000
8	Above 100 Crores & upto 500 Crores	5,75,000	1,03,500	6,78,500
9	Above 500 Crores & upto 1000 Crores	6,00,000	1,08,000	7,08,000
10	Above 1000 Crores	6,50,000	1,17,000	7,67,000

Note : - tax as applicable from time to time as per Government of India Norms.*