



**SOFTWARE TECHNOLOGY PARKS OF INIDA
THIRUVANANTHAPURAM**

JV Centre, PB. No. 5517, Bakery Jn., Trivandrum – 695034

EHTP - ANNUAL REPORT FOR THE YEAR 2008-2009

Sl. No.	Particulars	
1	Name of the EHTP Unit	
2	PAN No. of the Company (mandatory)	
3	Address of the EHTP Unit	
4	Name of the Director /Center Head/Partner/Proprietor	
5	Name of the Contact Person (The person interacting with STPI - Tvpm)	
6	Date of Initial Approval	
	Date of Legal Agreement	
	Renewed Date (if any)	
	Renewed Legal Agreement Date	
7	Bonded ware house license no & date	
	Bonded ware house license Valid upto	
8	Service Charges paid for 2007-08 (Yes / No)	

9. Details of Capital Goods, Raw Materials & Components, Spares & Consumables & Packaging Materials & Indigenous Capital Goods (Rs. In Lakhs)

Sl. No.	Particulars	Initially Approved (Along with Date)	Enhanced (Along with Date)	Utilized	Balance
a.	Capital Goods (Import)				
b.	Raw Material & Components				
c.	Spares & Consumables				
d.	Packing Materials				
e.	Indigenous CG				

10. Capital Goods Imported from the date of Inception upto 31.03.2009

(Data to be furnished Year wise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No.	Imports Through	1 st year (From the Inception)	II nd year	III rd Year	IV Year	Current Year (2008 – 09)
a.	Outright Purchase					
b.	Loan Basis					
c.	Free of Charge					
d.	Inter Unit transfer					
e.	Re Export					
	GRAND TOTAL					

11. Raw Materials & Components from the date of Inception upto 31.03.2009

(Data to be furnished Year wise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No.	Raw Materials & Components	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	Outright Purchase					
b.	Loan Basis					
c.	Free of Charge					
d.	Inter Unit transfer					
e.	Re Export					
	GRAND TOTAL					

12. Spares & Consumables Imported - from the date of Inception upto 31.03.2009

(Data to be furnished Year wise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No	Spares & Consumables	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	Outright Purchase					
b.	Loan Basis					
c.	Free of Charge					
d.	Inter Unit transfer					
e.	Re Export					
	GRAND TOTAL					

13. Packing Materials Imported - from the date of Inception upto 31.03.2009

(Data to be furnished Year wise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No.	Packing Materials	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	Outright Purchase					
b.	Loan Basis					
c.	Free of Charge					
d.	Inter Unit transfer					
e.	Re Export					
	GRAND TOTAL					

14. Procurement of Indigenous Goods upto 31.03.2009 - (Central Excise Exemption)

(Data to be furnished Year wise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No.	Procurement of Indigenous Goods	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	Indigenous Goods					

15. Total Production & Exports Made upto to 31.03.2009 (Should be given only year wise)

(Data to be furnished Yearwise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No.	Productions & Exports	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	Total Production					
b.	Total Exports					

16. DTA (Domestic Tariff Area) Sales permission & Actually Utilized upto 31.03.2009

(Data to be furnished Year wise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No.	DTA Sales	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	DTA Sales Permission					
b.	DTA Sales Actually Made & submitted to STPI					
c.	DTA Sales Actually made & Not Submitted to STPI					
	DTA - Balance					

17. CST (Central Sales Tax) Claimed & reimbursed upto 31.03.2009 (year wise data)

(Data to be furnished Year wise - As Per Invoice Value and in INR (Rs. Lakhs) with Exchange rate details. Actual year of operation against each column to be indicated)

Sl. No.	Central Sales Tax	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	CST Claimed					
b.	CST Reimbursed					
	CST – Balance					

18. Investment Details upto 31.03.2009 (year wise data)

Rs. In Lakhs

Sl. No.	Investment Details	1 st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008-09)
a.	Foreign Investment					
b.	Indian Investment					
c.	NRI Investment					

19. FE Outflow & Inflow upto 31.03.2009 (Year wise data) Rs. In Lakhs						
Sl. No.	Foreign Earnings	1st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
a.	FE Inflow					
b.	FE Outflow (CG)					
c.	FE Out Flow (Other than CG)					
d.	Technical Know - How Fee					

20. Manpower Employed upto 31.03.2009 (Data to be furnished Year wise - Actual year of operation against each column to be indicated)											
Sl. No.	Manpower Note: M: Male F: Female	1st year (From the Inception)		IInd year		IIIrd Year		IV Year		Current Year (2008 – 09)	
		M	F	M	F	M	F	M	F	M	F
a)	Managerial										
b)	Technical										
c)	Non Technical										
d)	Supervisory										
e)	Clerical										
f)	Skilled Labor										
g)	Semi skilled										
h)	Unskilled										
i)	Other category if any (specify)										
	Total										

21. Wage Bill incurred (as per the auditors certificate) from inception of EHTP upto 31.03.2009 (year wise data) Applicable to units approved prior to year 01/04/1999 Actual year of operation against each column to be indicated Rs. In Lakhs					
Sl. No.	1st year (From the Inception)	IInd year	IIIrd Year	IV Year	Current Year (2008 – 09)
Wage bill					
Total					
22.	Type of the Company { MNC (Multinational Company) / JV (Joint Venture) / WOS (Wholly Owned Subsidiary)}				
a.	Parent Company				
b.	Subsidiary Company				
c.	Parent Company Country				
d.	Core Business Area				
23.	Area Occupied in Sqft (Floor wise)			Total	
a.	1 st Floor				
b.	IInd Floor				
c.	IIIrd Floor & etc...				
24.	Status of Quality Certification / Assessment				
a.	ISO 900__ Certified & year				
b.	CMM Level 1,2,3,4,5,6, others & Year				
25.	Existing High Speed Data Connectivity (HSDC)				
	Internet				
	Bandwidth				
	Type of Connectivity				
	Service Provider				
	International Private Leased Circuit (IPLC)				
	Bandwidth				
	Local Service Provider				
	International Destination				

26	Type of Electronic Hardware Exported (for the year 2008-09) [for the Sl. No: 14 above]	
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27	**Name of the Country where the exports made (For the year 2008-09 -Refer Sl.No: 14) (Select from the list indicated below)	
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28	Please indicate the no. of locations occupied (along with the complete address and contact details: telephone no., fax no., e-mail etc.,)	Please enclose a separate annexure as per the following details: Location no.(1 to --) Address: Contact person: Telephone no. Fax no. E-mail address of the person.
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** Country of Export	
1. <i>United States of America(USA)</i>	5. <i>Germany</i>
2. <i>United Kingdom (UK)</i>	6. <i>Australia</i>
3. <i>Japan</i>	7. <i>Other European Country</i>
4. <i>Singapore</i>	8. <i>Rest of the world</i>

I/we hereby declare that the information provided is true and correct to the best of my/our knowledge.

(Authorized Signatory along with Seal)

Name:

Designation:

Date:

Name of the CA firm:

Name:

Designation:

Telephone:

Note 1:

- ◆ *Annual performance report (APR) shall be submitted in the above format within a period of 45 days following the close of financial year (31st March'09) **failing which STPI-T will be constrained to stop all Services***
- ◆ *Non-submission of APR will be concluded as no-performance for the year and appropriate action will be initiated.*
- ◆ *The APR shall be signed by the authorized signatory resolved by the board, for signing such a report. (Enclose copy of the board resolution).*

In case of wrong submission of information or failure to submit such information within the stipulated time, Development Commissioner / Competent Authority may withdraw the permission granted to the unit for operation.

Note 2:

The Export Obligation will be computed based on the data reported in the Annual Report.

The performance of each unit will be forwarded to STPI-Head Quarters / IMSC / DGFT / Customs / Income Tax authorities / Comptroller & Auditor General of India.

If there is any Cancellation regarding Exports / Imports made, the same shall be furnished separately and also to be intimated immediately to this office.

Requested to submit the Bill of Entry copies and FIRC Copies periodically.

For clarifications if any, please contact Reporting & Monitoring Group / mail to info@tvpm.stpi.in

Summary of FE Inflow received (year wise)

Softex Form No.	Invoice No.	Invoice Date	Currency	Amount	Amount in INR	FIRC Ref No. & Date	Amount realized	Amount yet to be realized	Country of export

Signature of Auditor

with stamp & seal

Signature of Authorized Signatory

with stamp & seal

Format for Auditors certificate

Sl. No.	Particulars	Year 1	Year 2	Year 3	Year 4	Year 5
1	FE outflow on a/c. of import of capital goods					
2	FE Outflow on a/c. of Technical knowhow fee					
3	FE Outflow other than import of capital goods and Technical Know –How Fee (including raw materials, spares and consumables, packing materials, etc.,)					
4	FE inflow (export earnings)					
5	Wage bill (applicable for units approved before 1/4/99)					

Signature of the Auditor with rubber seal